LibGuides - One-Stop Shopping for Information

LibGuides? What are they? We have progressed further into the 21st century! In January 2009, LibGuides replaced Library Pathfinders and Guides as a search tool to help students find what they need. LibGuides can be found on the left hand column of the library's webpage. Resources have been repackaged to make it a useful one-stop destination for shopping for information. LibGuides provide research assistance, subject guides, and useful tools and services. The guides are created by library reference staff. Know what we know - find it in LibGuides!

LibGuides are designed for you to be able to get started on locating books, videos/DVDs, websites, organizations, or which database to use for your topic. Just look for the tab in the LibGuide for the type of resources you are seeking. We have included subject headings that will help you find other material on that topic. When you click on a title, it takes you to iLink (our online catalog), where you can get more information than just a call number. If it is an e-book, the link will take you directly to the book so you can begin reading. The database link will connect directly to the database so you can start searching on your topic. We have included Quick Links, which are links to frequently visited sites, for example, the Bellevue University Library, the Cyberactive Online Classroom, and BUILD IT. You will also find instructions for off-campus access and the 24/7 Librarian Quidget.

We have several LibGuides available now and will be adding more. There are LibGuides for the accelerated programs in the College of Professional Studies; programs like: Business Information Systems, Bachelor of Science in Business, Criminal Justice, and others related to current and timely topics, such as: Aging in America or Terrorism.

There are several ways to search for the right LibGuide. You can browse all the guides we have published by subject or by typing a topic in the search box. LibGuides automatically list the ten most popular guides, or, you can view the most recent guides that have been published.

Information regarding how to cite can be easily found in the "Citing Sources" LibGuide or in the citation page that is included in each subject guide. The "Citing Sources" LibGuide combines information on both MLA and APA formats plus books, websites, and other resources, all in one place. On the right side of the page, we have 24/7 Librarian available in case you need or want to chat with a real librarian. The citation page in the subject guide includes an informational sheet on NoodleBib, two different tutorials on NoodleBib, links to our journal holdings list, "Citing Sources" LibGuide, and the Bellevue University Writing Center. Websites are listed for both APA and MLA format.

If you are looking for information about our databases and how to use them, that information will be located in the "Library Database Information" LibGuide. We will be adding more informational pages on our databases to this guide. In addition, you may find a link to the library research video for that database at the bottom of the page.

Remember, in order to access e-books and databases from off-campus, users must LOG IN, to the library webpage before selecting the LibGuide link. However, if you forget to LOG IN before you start, and click on an e-book or database, you will be prompted to LOG IN.

We hope you check out LibGuides next time you need to conduct research; but, if you need further assistance, do not hesitate to contact a Reference Librarian at 557-7313, or library@bellevue.edu. We are here to help you!

Christine Armstrong
Assistant Library Director

LIBRARY HOURS:
Monday through Friday
7:30 a.m. - 10:30 p.m.
Saturday
8:00 a.m. - 5:00 p.m.
Sunday
10:00 a.m. - 7:00 p.m.

PHONE NUMBERS:
Library Director 402-557-7300
Circulation/Renewals 402-557-7314 or 402-557-7308
Overdues 402-557-7314
Reference 402-557-7313
Interlibrary Loans 402-557-7307
Outreach Services 402-557-7311
Technical Services 402-557-7309
Toll-free 1-800-756-7920
Fax 402-557-5427
Email: library@bellevue.edu
http://www.bellevue.edu/library

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Read "R" Reviews
Did You Know?
A Special Thought
Bulletin Board

View the Newsletter Online:
http://library.bellevue.edu/news/books.htm
You asked... We listened!

Suggestion: I noticed Bellevue does not subscribe to Hoover's Company Database. This is an excellent database for anyone involved in any management or business major. Is it possible for Bellevue to subscribe to this database?

Answer: Thank you for suggesting Hoover's Company Database; however, the Bellevue University Library already has access to the Hoover's Company Records database through ProQuest. In the past, the library bundled all their databases by vendor, and so it may have been unclear as to what databases we actually subscribe to; nevertheless, we now list all databases individually to eliminate any uncertainty. If you need assistance is searching this or any library database, please feel free to contact us at 402-557-7313, or email us at library@bellevue.edu, and one of the many reference librarians would be more than happy to help.

Tech Talk

With the release of the new Bellevue University Web page, library staff took the opportunity to reexamine library content through our users' viewpoint. As a result, services were renamed with descriptive terms, reorganized, and expanded. What follows is an overview of the reorganization and description of services offered through the Library webpage (http://www.bellevue.edu/services/library.aspx).

Library:
24/7 Librarian: Around the clock virtual library assistance from qualified library staff.
Ask a Librarian: Email requests for assistance.
Copyright Center: Information about copyright matters.
Departmental Requests: Designed for faculty to track requested materials.
Digital Archives: Digital copies of many Bellevue University publications and photos.
ERes - Electronic Reserves: Access to the electronic reserves.
Interlibrary Loan: Request materials not available through our Library.
LibGuides: Suggested materials for various topics and subject areas.
NoodleBib: Citation-generating assistant for APA and MLA styles.
Reciprocal Libraries: List of academic libraries which grant the Bellevue University community library privileges.
Reference Websites: Recommended websites, organized by topic.
Turnitin: Access to this valuable anti-plagiarism tool.

Tutorials:
Build It: Information Literacy tutorial with assessment options.
GCN Internet-based Tutorials: A diversified collection of tutorials relating to business and higher education.
Library Research Tutorials: Database and service specific instruction.
NoodleBib: Comprehensive instruction for using NoodleBib.

About Us:
Library Hours/Contact Information
Library Handbook: Details of Library policies, procedures, and services.
FAQ: Frequently Asked Questions
Recommended Materials: Suggest items for the Library to purchase.
Suggestion Box: Offer your feedback.
Virtual Library Tour: Learn about the Library's layout and services.

If you have experienced any difficulties when using any of these resources or services, please contact us for assistance. You can call the Reference Desk at 557-7313, use 24/7 Librarian, or contact Becky Wymer, Systems Librarian, at rebecca.wymer@bellevue.edu or 557-7317.

Net-Scope

Explore These Informative and Interesting Sites!

This site compares ten Social Networking Websites including Facebook, MySpace, Yahoo! 360, Bebo, hi5, Friendster, Orkut, PervSpot, Zorpia and Netlog. Some of the criteria used to evaluate these websites were, Profiles, Security, Network features and Help/Support. After reading these reviews you will be able decide what Social Networking Website will be a good fit for you.

BookSpot - http://www.bookspot.com/
BookSpot is a free resource center that simplifies the search for the best book-related content on the Web. Featured sites are hand-selected by BookSpot.com editors and organized into intuitive categories, such as bestseller lists, genres, book reviews, electronic texts, book news and more. Coverage includes children's books, comic books, mystery, poetry, romance, science fiction, young adult, first chapters, awards, literary, reading groups, and reading lists.

FinAid - http://www.finaid.org
FinAid was established in the fall of 1994 as a public service. This award-winning site has grown into the most comprehensive source of student financial aid information, advice and tools on or off the web. Access to FinAid is free for all users and there is no charge to link to the site. This site has everything students and parents need to know about the types of financial aid and how to apply, it does a great job explaining the many options.

This site provides answers to questions that deal with everyday phenomena that we often take for granted, but can be explained scientifically. All of the questions presented on this Web site were asked by researchers and answered by librarians from the Library's Science Reference Services.

Job Search Gadgets and Widgets - http://jobssearch.about.com/od/jobsearchtips/p/a/widgets.htm
This site provides annotated links to tools that will help expedite your job search and make your life easier, such as browser, desktop, and Web widgets; Facebook applications; LinkedIn tools, and blog widgets. There are widgets, gadgets, and tools that will help expedite your job search and manage your career. If you are actively job hunting, you can add an application to your Facebook or MySpace profile so you can view the latest job listings without having to search.

This site allows consumers to verify whether an Internet banking site is a legitimately-chartered or federally-insured depository institution. Includes advice, official memoranda from the FDIC (Federal Deposit Insurance Corporation) to financial institutions on unauthorized banking operations, and instructions and form for reporting suspicious Internet banking sites.

The Investment FAQ - http://www.invest-faq.com/
On this site you will find the questions and the answers to investments and personal finance, including stocks, bonds, options, discount brokers, information sources, retirement plans, life insurance, and much more.
E.T.C. ELECTRONIC TIPS CORNER

To browse the subject directory in ProQuest click on the Topics tab on the main ProQuest search page and then click on the link, browse the subject directory. From this page you can click on the plus signs next to the various subject terms to view the available subcategories within each heading.

You can create a line across the page of your Word or Outlook document with just a few keystrokes. Type three consecutive hyphens and press Enter to get a normal line. Type three underscores and Enter, and you'll get a bold line. And if you type three equal signs and press Enter, you will get a double line.

In Lexis-Nexis you can specify the relative length of the article you are looking for when doing a search. For example, if you type in the provided search box: crime and length>3000 this will return documents greater than 3000 words that include your search keywords. You can also search for documents of a specific length, for example: crime and length=2000 or a smaller length, for example: crime and length<1000.

FACTS AT YOUR FINGERTIPS

The term "fireworks" was first used in 1777 in connection with the first Fourth of July celebration; before that, they were called "rockets." After 1820, those that were made to be heard rather than seen were called "firecrackers." And in the 1880s, "Sparklers" appeared - thin wands that sent off a shower of sparks and could be safely used by children.

FROM: Holiday Symbols and Customs, p. 278. (REF GT3930.T48 2009)

Americans spent $17 billion in 1994 on their pets, and that number increased to nearly $36 billion in 2005. The pet business is the seventh largest retail area in the nation, and the number of businesses selling pet-related commodities increases every year.


Official fingerprinting made its way to the United States in 1902, when New York State adopted the technique to eliminate fraud on civil service tests. By 1908 the U.S. armed forces had adopted universal fingerprinting of all personnel, and America witnessed its first criminal conviction based on fingerprints three years later.


Cigarette smoking is responsible for more than 440,000 deaths each year, or one in every five deaths. Almost 10% of these deaths are a result of exposure to secondhand smoke.


Duluth, Minnesota is a city just north of the Wisconsin state line on the shores of Lake Superior. One of the unique attractions of the city is the Karpeses Manuscript Library Museum, "one of the largest private holdings of original manuscripts, including the U.S. Bill of Rights, the Emancipation Proclamation Amendment, and Handel's "Messiah," all of which are on display in their original handwriting.


DATABASE DATA

Do you need information on the people, positions, and programs in the US government? If so, the GovSearch database is a great place to find the answers. GovSearch contains contact information for government officials and offices from county or city legislature to The President of the United States. GovSearch also allows you to search for government programs like grants or federal student aid. One of the best features in GovSearch is the "My elected officials" reference. This tool allows you to enter any address in the U.S. and see a list of the officials holding positions that are voted on by residents of that district. GovSearch can also be used to access a number of maps showing government districts such as congressional districts, appeals courts regions, and even homeland security districts. Lastly, the news room section provides a number of current stories relevant to the federal government.

To access GovSearch go to the Library's website and click on the "Complete Database List." If you are off-campus, go to http://www.bellevue.edu and click on the "Log-In" link in the upper right hand corner. Enter your student ID and password and then click "Go to Library databases." Once you see the Library's webpage scroll down to the bottom right-hand corner and click on "Complete Database List." An alphabetical list of the Library's databases appears and you can click on GovSearch.

QUICK QUIZ

Find the answer to the following question in WorldCat using the GovSearch database for a chance to win a prize.

QUESTION: What are the email addresses of the Mayor of Bellevue and Sheriff of Sarpy County? HINT: You can browse the county and municipal positions, or use the 'My Elected Officials' tool and enter an address in Bellevue.

Send answers to library@bellevue.edu with the subject line: "Quick Quiz", or obtain an entry form at the Bellevue University Library Reference Desk. The deadline for submissions is August 14, 2009.
NEW ARRIVALS

Check out these new books on the shelves near the display case!

How to Succeed in Business Using LinkedIn: Making Connections and Capturing Opportunities on the Web's #1 Business Networking Site
HD69.S8 B88 2009

Facebook Marketing: Leverage Social Media to Grow Your Business
HF5415.1265.H656 2009

Probability and Statistics
QA273.25.S64 2009

Great Jobs for Business Majors
HF5382.7.L347 2009

150 Best Recession-Proof Jobs
HF5382.5.U5 A594 2009

Booher's Rules of Business Grammar: 101 Fast and Easy Ways to Correct the Most Common Errors
PE1115.B626 2009

Focus on Health
RA776.H142 2009

Say It Like Obama: The Power of Speaking with Purpose and Vision
PN4129.15.L42 2009

Etiquette Guide to Japan: Know the Rules That Make the Difference

War Child: A Child Soldier's Story
DT157.672.J35 2009

Rod Serling and the Twilight Zone: The Official 50th Anniversary Tribute
PN1992.77.T85 B76 2009

Born to Be Good: The Science of a Meaningful Life
HM1101.K45 2009
VIDEO REVIEW OF:
"Barack Obama"
(DVD E901.1.O23 B37 2008)

One of the newest DVDs in the Bellevue University Library is the DVD titled "Barack Obama." In this DVD, viewers will follow the 44th President through his unusual childhood where he lived in Indonesia and Hawaii, as well as his student days at Columbia University and Harvard Law School. Some of the highlights in the DVD include his accomplishments as a brilliant, charismatic, and skilled leader. Barack’s leadership qualities emerged as early as high school and he has worked on numerous projects from school reform to establishing a job training center. Also, Barack was named one of the 40 under 40 outstanding leaders in Chicago. In addition to describing Barack’s background, this DVD will take you behind the scenes of Obama’s extraordinarily successful presidential campaign and his journey towards the 2008 Democratic Convention. This DVD is available in the Bellevue University Library and can be borrowed for one week.

BOOK REVIEW OF:
"Homes and Libraries of the Presidents"
(E176.1.C66 2008)

As one embarks on a summer vacation, or journeys to a family or class reunion, this concisely-written gem is a source for different stops that can be made during your road trip to learn more about the U.S. Presidents. It is arranged in chronological order, beginning with President Washington and ending with President G.W. Bush. For each President, the following initial information is included: full name, years served as President, oval portrait, date and location of birth, date and location of death, a quotation, and a brief biography. After this information, the author adds the names and locations of each museum/historic site/library associated with that President. He includes a brief description, photo with caption, directions from the nearest interstate, maps to the site, season and hours, fees, contact information, and recommended readings.

President Gerald Ford was born in Omaha, but his library and museum are located in Michigan. The locations closest to Bellevue that are chronicled in this book are:

- President Harry Truman's birthplace, historic site, and library in northwest Missouri
- President Dwight Eisenhower's Presidential Center in central Kansas
- President Herbert Hoover's Presidential Library in eastern Iowa
- President Ulysses Grant's historic site and Grant's Farm in St. Louis, Missouri
- Homes of Presidents Lincoln, Grant, and Reagan in Illinois

For those who are also interested in learning more about the First Ladies, this book also introduces the National First Ladies' Library Education and Research Center in Canton, Ohio.

This work also contains a list of birthplaces, a list of burial sites, and contact information for a number of foundations and associations concerned with National Parks and some of the individual Presidents. It has a detailed table of contents and an index. The book can be found in the general collection, and may be checked out for three weeks.

DID YOU KNOW...

- The library has eight laptops?
  - The library recently added four laptops to the four already in the library's reserve collection that can be checked out and used within the library.

- The library has a color printer?
  - There is a color printer at the Reference Desk to be used for educational printing, such as files from Microsoft Office products.

- There were 67 interlibrary loan requests for one book?
  - The book, "The Real George Washington," was requested 67 times during the month of March. The Bellevue University Library is one of 44 libraries world-wide, and the only library in the state of Nebraska that owns this particular book.

- The library added new databases?
  - Three new databases were added to the collection: JSTOR Business I & II Collections, LexisNexis Statistical Publications and Data Sets, and Business Decisions Academic. If you need assistance, ask the Reference Librarians.
A SPECIAL THOUGHT

"Any book that helps a child to form a habit of reading, to make reading one of his deep and continuing needs, is good for him."

~ Maya Angelou ~

MORE THAN BOOKS
Vol. 12, No. 3, Summer 2009

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FUTURE FEATURE
"Changes, Improvements, Enhancements"
Allie O'Connor

NATIONAL LIBRARY WEEK FESTIVITIES AND FRIEND OF THE LIBRARY AWARD:
Congratulations to Mary Hawkins, Provost of Bellevue University, on receiving this year's "Friend of the Library" award during National Library Week. We appreciate her support and the time she spends promoting the library's resources and services.

The presentation took place on April 15th, 2009, during the annual National Library Week Open House. The theme this year was "Worlds Connect @ Your Library." Guests sampled free refreshments while they enjoyed the music provided by the library's very own "Sounds of Knowledge." Other festivities during National Library Week included two workshops on "Social Networking" by Christiane Agee from Interactive Marketing, and the creation of READ posters. Congratulations to Kim Whiteside and Julia Agüero, winners of a 2GB Micro Flash Drive with 3 adapters, for attending the "Social Networking" workshop. Additionally, congratulations to all the daily winners: Trish Stutte, Kossi Zotoglo, Khushbu Patel, Dan Warren, Ken Dechant, and Samsam Hassan.

NEW ADDITION:
Congratulations to Jennifer Sorensen, Technical Services Assistant, and her husband Tim on the birth of their second child, Maxwell Alexander, who was born on March 11, 2009.

CONGRATULATIONS GRADUATES:
Best wishes from the library staff!!! Do not forget to get your alumni card from the Foundation Office so you can continue to enjoy full use of the library's many services.

QUICK QUIZ WINNER:
Congratulations to Sherrill Maxon for submitting the correct answer in the Quick Quiz raffle and winning a Bellevue University Bookstore $15 gift card. The question was, "How many other worldwide libraries, besides the Bellevue University Library, own the following book? Title: Wright Morris Revisited Author: Wydeven, Joseph, 1998" Answer: There were 512 other libraries, however this is a growing database and subject to change. Five participants entered the drawing. Who will be the winner of the next Quick Quiz? You can be the winner by entering electronically at http://library.bellevue.edu/news/books.htm, sending an email to library@bellevue.edu with the subject line "Quick Quiz," or in person by visiting the Library's Reference Desk and filling out an entry form. The deadline for submissions is August 14, 2009. Please see page 3 for more details.

LIBRARY DISPLAY CASES:
Be sure to check out the monthly displays. In case you missed them, here they are:

- March 2009 (Women's History Month & St. Patrick's Day)
- April 2009 (National Library Week & Jazz Appreciation Month)
- May 2009 (Spring)